COD CSI REPORTS FOR NON-FRONT ENDED BILLERS AND FRONT ENDED BILLER FOR PERIOD PRIOR TO FRONT ENDING

- Applicable to Billers not front ended and for the fornt ended Billers- period prior to front ending.
- CEPT will share payment information to CSI based on Epayment Delivered(Article delivered as COD) details received from Various post Offices including CSI & Non-CSI.
- Based on message received from CEPT, a credit liability document (BA –Doc Type) will be posted in SAP against Biller ID.
- BA document will have document Date equal to Delivery Date and Posting Date is date of liability. For any COD delivered in CSI and paid through CSI from CEPT, Two liabilities shall be available in FBL5N report with BA doc(CEPT) and DR doc having Document Date as Date of Delivery.
- As per normal Epayment process, zfi_epayment tcode is being used at Nodal Payment Offices to check Paid, Unpaid list Of COD articles against any Biller which has customized report with Delivery Office name, Delivery Date, Commission. GST etc along with Article ID and amount payable/paid.
- SAP standard report can also be used for monitoring paid & unpaid articles against any biller however Delivery Office, Commission, GST will not be available in the list.
- This reports can be used for quick checking of Due amount, duplicate payments etc through Tcode **FBL5N**.
- Open Items denotes articles available for payment (Can be unpaid/Duplicate) and cleared Items denotes paid/duplicate paid/ duplicate reversed articles.

Tcode: FBL5N

Enabling Open Items/Cleared Items in report for selection

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Cust	omer selection		(2)	
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E			A ==	
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St	atus			

- 1. Click on "Get Variant"
- 2. Clear your User ID "Created By" Text field and Enter "SAP".
- 3. Click on Execute
- 4. Double Click on "SAP&INET1". This will enable Open Items/Cleared Items in FBL5N main screen

	SAP&AUDIT	Audit	A	SAP	22.05.2000	SAP
	SAP&INET1	Internet: Open Items	A	SAP	22.12.1999	SAP
1	SAP&INET2	Internet: Cleared Items	A	SAP	18.01.2000	SAP

Open Items:

Customer Line Item Display								
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Customer selection 3			61					
Customer account	3153(to						
Company code	DOPI	to						
Line item selection								
Status								
 Open items 								
Open at key date	12.11.2018							
O Cleared items								
Clearing date		to						
Open at key date								
O All items								
Posting date		to						

- 1. Biller ID
- 2. Open at Key Date shall always be current Date.
- 3. Click Dynamic Selection (Shift+F4).
- 4. Enter Document Type BA & Execute(F8)

Customer Line Item Display

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		Special G/L ind.		*
Customer master		Assignment		
• 🗈 Industry		Document Number		
 E Created on 		Posting Date		
 Created by 		Document Date		
• 🗈 Group key		Currency		33
• 🖹 Account group		Decument Type		
・ 🗈 Country		Document Type	DALP	
 E Central delivery block 		Posting Key		
• 🖹 Central deletion flag	-	Business Area		÷

5. Click Change Layout.

Cus	Customer Line Item Display										
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Custo Compa Name City	omer any Code		3153 DOPI Naaptol On: ZIRAKPUR	line Shopping H	Pvt Lt						
P	stng Date	Doc. Date	DocumentNo	Net due dt	Amount in DC	Curr.	Text				
1	2.11.2018	14.08.2018	3304570868	14.08.2018	2,339.00-	INR	0db068997-8292-440d-8702-c268963d892c240.tsq				

6. Double click on COD_CCT Layout

🖻 Layout: Choose								
Layout	Layout description	-	2	P	٩			
1SAP-INET1	Internet service open items	~						
1SAP-INET2	Internet service cleared items	\checkmark						
1SAP-INET3	Internet service sales volume	\checkmark						
1SAP-LC	Customer local currency	\checkmark	\checkmark					
1SAP-P	Terms of payment	\checkmark	\checkmark					
1SAP-RE	Standard Real Estate account assignment	\checkmark	\checkmark					
1SAP-SBWAP	Display OPs for SD Credit Memo Process		\checkmark					
1SAP-WTY1	Credit Memos from Guarantee Processing		~					
COD_CCT	tandard	1	<		~			

7. List of articles available for payment with amount will be generated as below:

Customer Line Item Display										
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Cust Comp Name Citv	Customer 3153 Company Code DOPI Name Naaptol Online Shopping Pvt Lt Citv ZIRAKPUR									
	Assignment	DocumentNo	Тур	Doc. Date	Amt	in loc.cur.	Clrng doc.	PK	Pstng Dat	e
	YB003544528IN YB003557416IN YB003573630IN YB003576857IN YB003589351IN YB003589492IN YB049445328IN YB049449378IN YB049462215IN YB049462649IN YB058876975IN	3304474858 3304675977 3304634753 3304634782 3304676003 3304676314 3304676314 3304474856 3304474823 3304474823 3304474832 3304675968 3304676081	BA BA BA BA BA BA BA BA BA BA	10.11.2018 10.11.2018 12.11.2018 12.11.2018 10.11.2018 12.11.2018 12.11.2018 10.11.2018 10.11.2018 10.11.2018 10.11.2018 12.11.2018 12.11.2018		1,940.00- 2,339.00- 2,339.00- 1,540.00- 3,123.00- 2,339.00- 2,339.00- 2,240.00- 2,339.00- 2,339.00- 2,339.00- 3,270.00- 1,539.00-		11 11 11 11 11 11 11 11 11 11 11 11	12.11.201 12.11.201 12.11.201 12.11.201 12.11.201 12.11.201 12.11.201 12.11.201 12.11.201 12.11.201 12.11.201 12.11.201	8 8 8 8 8 8 8 8 8 8 8 8 8 8 8
*						61,045.00-				

- 8. Assignment is Article number, Doc Date is Article Delivery Date.
- 9. This list can be exported to Excel through List->Export-> spreadsheet (Shift + F4)

Cleared Items :

Customer Line Item	Display		
	Sources		
Customer selection (3)			
Customer account	3153	(1) to	
Company code	DOPI	to	
Line item selection			
Status			
Open items			
Open at key date			
Cleared items			
Clearing date	12.11.2018	to	B -0
Open at key date			•
All items			
Posting date]]2	to	
List Output			
Layout	/COD_PAIN	A	
Maximum number of items			

- 1. Biller ID
- 2. Clearing Date denotes Payment Date. This report can be generated based on Date Range.
- 3. Dynamic Selection (Shift+F4) to select BA document type as in Page 2.
- 4. Select Layout as "/COD_PAID" & Execute.

Customer Line Item Display								
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Customer 3153 Company Code DOPI Name Naaptol Online Shopping Pvt Lt City ZIRAKPUR								
Assignment	DocumentNo	Тур	Doc. Date	Amt	in loc.cur.	Clrng doc.	Pstng Date	
YA179007685IN YA179795206IN YB003464325IN YB003496748IN YB003509336IN YB003514469IN YB003540680IN YB00354680IN YB003546435IN YB003554692IN YB003555667IN YB049461762IN	3304642480 1 3304654986 1 3304655002 1 3304655002 1 3304654806 1 3304654806 1 3304654801 1 3304654851 1 3304654851 1 3304654851 1 3304654971 1 3304654971 1 3304654971 1 330463557 1	BA BA BA BA BA BA BA BA BA BA BA	07.09.2018 31.05.2018 02.11.2018 25.09.2018 09.11.2018 09.11.2018 09.11.2018 09.11.2018 09.11.2018 09.11.2018 09.11.2018 09.11.2018 06.11.2018		2,339.00- 3,025.00- 1,940.00- 2,039.00- 1,440.00- 2,339.00- 2,039.00- 2,039.00- 2,039.00- 3,855.00- 3,270.00- 2,537.00-	4124616784 4124616784 4124616784 4124616784 4124616784 4124616784 4124616784 4124616784 4124616784 4124616784 4124616784 4124616784	09.11.2018 09.11.2018 10.11.2018 10.11.2018 10.11.2018 10.11.2018 10.11.2018 10.11.2018 10.11.2018 10.11.2018 10.11.2018 09.11.2018 09.11.2018	
*				2,	888,530.00-			

- Clrng doc denotes payment document number. Doc no starting with 4 denotes DZ document(Actual payment) & starting with 3 denotes reversed Liability. Layout "/COD_PAID" will not list entries with Clearing Doc starting with 3 hence genuine payments will only be listed.
- 6. Filtering Payment document numbers will list details of articles paid against each payment document.
- 7. Payment Document or Liability documents details can be viewed through FB03.
- 8. This list can be exported to Excel to cross check detailed list and duplicate payments if any.
- 9. If Clearing document is starting with 1, it is dummy clearing made towards making Biller ready for front ending.
- 10. If clearing document is starting with 3, it is reversal of duplicate liability.

Note:

Date	Office	Status			
2018-11-08	KANJIRAMATTOM	ERNAKULAM	PARCELNET DELIVERED		
2018-11-08	KANJIRAMATTOM	ERNAKULAM	ePayment DELIVERED		
2018-11-09	SAROJINI NAGAR HPO	NEW DELHI SOUTH WEST	ePayment PAID		

- COD article delivered with Cash should complete above status cycle.
- If only Parcelnet Delivered is available, take-up with TCS incase Delivery office is in CSI.
- If Only Epayment Delivered is available, check above report & if Article not available then takeup with CEPT

Status can be known for any article through below link

https://services.cept.gov.in/parcelnet/Login.aspx

User Id: DOP

Pswrd: India